



CAF - Working Group Meeting
Hosted by Ministry of Regional Development
and Public Administration of Romania
Bucharest, May 6th 2019



Minutes of the CAF Expert Group Meeting, Bucharest, 06.05.2019

Where: Romania, Palace of the Parliament, Izvor Street 2-4, Bucharest
When: 06.05.2019 /10.00 a.m. - 17.00 p.m.

Participants: Austria: Michael Kallinger, Philip Parzer, Eva Sejrek-Tunke; *Belgium*: Isabelle Verschueren; *Bulgaria*: Mimi Yotova, Emiliya Alexandrova Ivanova; *Croatia*: Tomislav Micetic, *Estonia*: Merlin Olo; *Finland*: Jaana Ilomaki, Aila Sarmala; *Greece*: Christina Chazaki; *Hungary*: David Kojsza; *Italy*: Italo Benedini, Sabina Bellotti; *Luxembourg*: Nadine Hoffmann, *ReSPA*: Bukarica Slaven; *North Macedonia*: Marija Nikoloska Arsovska, Amina Shkrijelj; *Poland*: Katarzyna Dudzik, Iwona Wieczorek, Agnieszka Hermel; *Portugal*: Cristina Evaristo; *Romania*: Valentina Rusen; Domnica Focșăneanu, Sorin Solomon, Andreea Grigore, Dana Ignat, Daniela Napradi; *Serbia*: Ljiljana Uzelac, *Slovakia*: Kristina Krupcikova; *Slovenia*: Loredana Leon; *Spain*: Begona Lazaro Alvarez; *EIPA*: Thomas Prorok, Fabrizio Rossi

Moderation: Thomas Prorok, Fabrizio Rossi

Agenda

In the meeting following points have been discussed:

Current developments concerning CAF

➤ All CAF Correspondents have presented a short description of the current actions linked to CAF in their country. One important aspect is that CAF implementation is financed by European Structural Funds.

CAF News

➤ The CAF Correspondents Network will propose to the DGs in the meeting of 3-4 June to accept the request of Serbia and of the Regional School of Public Administration¹ in the Western Balkans to become observers within the CAF NC Network;

➤ All CAF Correspondents have been asked to decide the number of CAF NCs/country. Based on the feedback received, should be one CAF National Correspondent per country and the CAF NC can have a substitute. Further more CAF experts can be nominated by the CAF Correspondents to be on the mailing list and be part of the country delegation;

➤ Has been presented the CAF-Wiki project which will allow a detailed online presentation of CAF implementation cases.

➤ Croatia will host the next CAF Users' Event (1/2020) and Slovenia is willing to organize the next Quality Conference (2/2021) but the decision has not been taken yet.

¹ Members of Regional School of Public Administration (ReSPA) in the Western Balkans are Albania, Bosnia and Herzegovina, Macedonia, Montenegro and Serbia.

- CAF Database with CAF projects and PEF can be filled by all CAF users and Correspondents. Further more the CAF Correspondents can send the information to EIPA which will fill it in the database. EIPA will share a form for the CAF-case collection.
- The list with CAF-Correspondents will be updated by EIPA and put on the Website as pdf.
- EIPA contacts SRSS to be invited to the CAF Correspondents meetings

CAF 2020

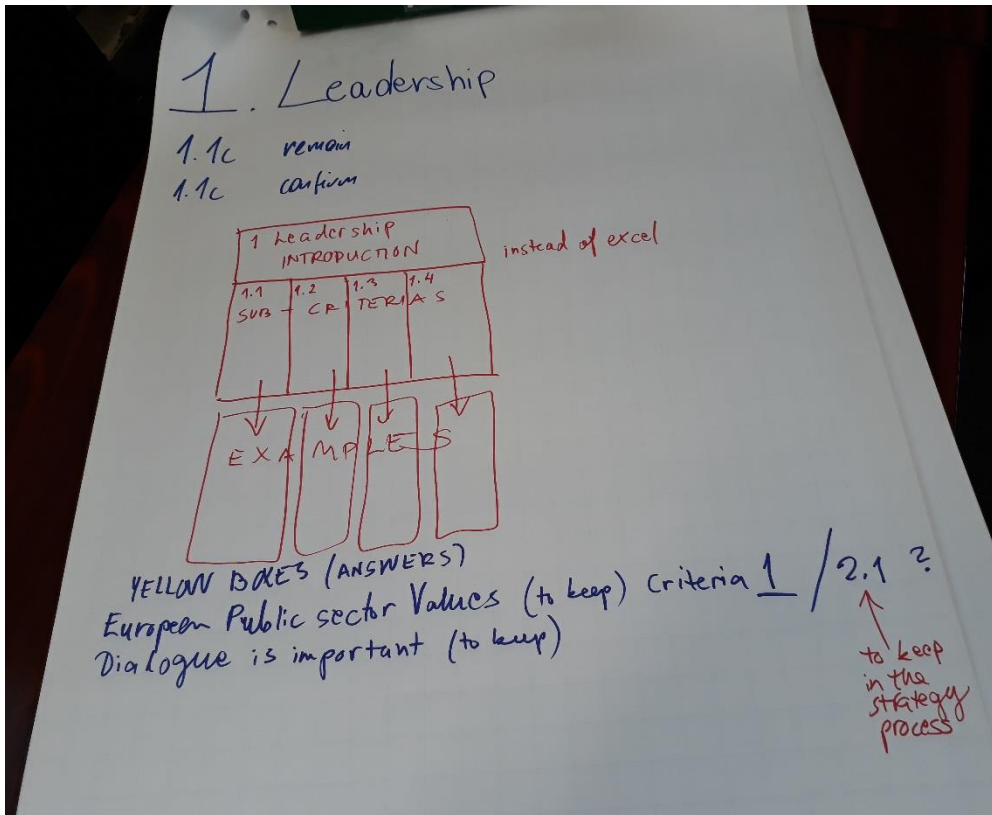
➤ Thomas Prorok, Michael Kallinger and Sabina Bellotti have presented the draft version of CAF 2020, for the criteria 1-5, based on the last update done in April 2019 by EIPA (Thomas Prorok) and Italy - CAF team.

During the meeting, in the Poster Walk the CAF NCs gave feedback by comments/proposals on the examples that needed further decision.

- CAF2020 will be presented in the EUPAN DG meeting in Helsinki in November 2019. The CAF2020 will be approved by the CAF Correspondents in the CAF WG meeting in Helsinki in October.
- EIPA sends out the updated version of “CAF2020 criteria 1-5” till May 13th.
- CAF Correspondents give feedback till May 26th
- Italy offered to host a webinar on June 12th and a physical meeting of the core group in Rome on July 12th.
- The Core group consists of: Belgium, Italy, Austria, Finland, Bulgaria, Portugal, Romania, Poland, Greece
- Proposal for Criteria 6-9 will be sent out by EIPA latest on May 20th with a deadline for feedback till June 7th.
- The task to elaborate text parts for the CAF2020 was divided between the following members:
 1. EIPA (Glossary, General Introduction, examples of tools, management instruments and the best practices)
 2. Finland (Criteria 1 plus subcriteria - Introduction part);
 3. Romania (Criteria 2 plus subcriteria - Introduction part);
 4. Slovakia (Criteria 3 plus subcriteria - Introduction part);
 5. Austria (Criteria 4 plus subcriteria - Introduction part);
 6. Portugal (Criteria 5+6 plus subcriteria - Introduction part);
 7. Belgium (Criteria 7+8 plus subcriteria - Introduction part);
 8. Italy (Criteria 9 - Introduction part).
- Deadline for submitting the textparts to EIPA is July 5th
- EIPA is responsible for editing the CAF2020 version.
- The next CAF WG Meeting will be held in Helsinki on October 1st & 2nd.

Valentina Rusen, Thomas Prorok, May 2019

Annex – Presentation of CAF NCs Feedback



2. Strategy and Planning

3. People

2.4 Communicate the org. innovation policy and results to all relevant stakeholders

Consider SDGs from UN as a reference

"When planning consider the SDGs that are relevant to your organization"

Romana confirms it

Ro	no
Hu	yes
Sk	yes

4. Partnerships and Resources

5. Processes

4a) new proposal → keep it : ^{create} to achieve a common understanding on the importance of knowledge for the organization and it's sharing.

consolidated balance

for the organization

4.3 new consolidated balance

example to specific → delete it

- ① 5.1 5.2 ; Create and deliver products + services for customers.
- ② 5.3 5.1 ; To use an approach for developing and delivering citizen/customer oriented services.
- ③ 5.2 5.3